**Sambro Elementary PTA Meeting**

**7:00 PM September 18, 2023**

**Attendance:**

Meredith Higgins (Co-President), Colette Strome (Principal), Josie Berry (Member-at-Large), Sandra Lee (Vice-President), Gemma Vale (Member-at-Large), Allie Cassibo (Member-at-Large), Genevieve Baechler (Member-at-Large), Amy Gilkie (Member-at-Large), Melissa Cummings, Tracy MacDonald (Administrative Assistant/Treasurer), Cheryl Throop, Justine Cowie, and Maryanne Fisher (Secretary)

**Regrets:** Sam Clements, Andrea Rose (Co-President; but joined the meeting at 730pm)

**Note:** No teacher representative

**Call to order:** Meredith Higgins, call to order at 7:08pm

1. **Welcome/attendance:** Recorded above.
2. **Agenda:** Amy moved, Allie seconded, all approved.
3. **Minutes:** Tracy moved, Gemma seconded, all approved, three abstentions based on absence at June meeting.
4. **Principal’s report:**
   * Alex McPherson was the teacher representative for three years, seeking new replacement. It may be a rotating position, with different teachers attending each meeting.
   * Curriculum night (with ice cream social) is Thursday, Sep 21, 6-7pm. Ice cream in cups will be served, with freezies for those who are lactose-free.
   * Student success plan is in place, starting with wellbeing goal so that the school can learn about lived experience of students.
   * Teachers were sent around the community of the PD day before the school year began, so that teachers are aware of the local environment.
   * Hot lunch program starts soon, thanks to Allie & team.
   * Tracy entered us in the pizza party through Castle & Cove Real Estate, and our school won, so it will be arranged for this Friday (Sept 22).
   * Photo day occurred, with retakes October 13. Last year’s class photos never came back to the school. In terms of other studios, it was tendered out and SAC picked Harvey Studios based on product pricing and timing for the next three years. Colour correction, re-touches, and off-centering will be raised as potential issues for Harvey Studios to address.
   * The gaga pit is also under review for renovation to keep it from becoming muddy.
5. **Treasurer’s report:**

* Update on Spring Fair revenue: The spring fair revenue was $9,355.72, surpassing many of the past years. The other fundraising remains ($1,381), with $351 in the miscellaneous fund.
* Continued supported funding (teacher start-up funding): Up to $200 per classroom and $100 for French, gym, and music. The combined learning center and resource will also receive $100. Receipts will be submitted and approved to this limit. Examples: nametags, play dough, storage bins, picture books, lego. Materials that are not consumable remain at the school if purchased with PTA (or SAC) money.
* New funding requests: None received.

1. **Ongoing business:**

Introduce executives as of May 2023 for this year, and nominations for Member-at-large positions. The executives are listed above. Meredith described the duties of the PTA, followed by an overview of the Members-at-large role. The nominations for Member-at-large are Justine Cowie (self-nominated, Genevieve) and Melissa Cummings (self-nomination, Gemma seconded). All approved.

1. **New business:**

* General “ideas” brainstorm: Meredith called for general ideas that people have thought about over the summer, such as floats for the August Sambro Sou’ Wester Days Parade, people from the school walking in the parade with the new school flag. Another idea is Mitchell’s soup company fundraiser. Other thoughts include photos with Santa, holiday ornaments making, and cookie decorating day (December 13 is the Holiday concert). Nourish Your Roots vegetable box or taproot vegetable boxes are another possibility. Order in or purchase a movie (for copyright laws) and have a drop-in family movie night with snacks. Due to this brainstorming, Colette will create a survey to ask the PTA what events they would like to hold.
* Fundraisers/events and allotment
  + 1. Trunk or Treat (Oct 26th, 630pm): Drop in donations worked well last year, with space for 22 cars. Advertise soon; poster templates already created. Need vehicles to be registered and participants reminded that there are no outlets for plugging in things. Last year there was over 200 children participating. People can use tables instead of trunks if they wish. Hot chocolate will be served again. The co-coordinators will be Tracy and Genevieve.
    2. Wreaths: Decision is needed by early October if we are going with company from last year. Community members have asked for them, and although last year it was not a significant fund raiser (relative to dollar amount in orders), it is something that is a traditional fund raiser for us. Maryanne suggested a Google Form for the adults at the school to capture if it’s wanted.
    3. Curriculum night/ice cream social Thursday, Sep 21: Allie will purchase of 150 chocolate and 150 vanilla Chapman cup ice creams and some freezies. Colette will hand out in the tennis courts on two tables, and ensure garbage goes into the bin. Older students will be asked to pitch in as needed. More garbage cans than past years; 108 students plus siblings to be expected; aim at 300. Leftovers can be used for Thanksgiving dinner.

1. **Next meeting:** October 16, 2023, 7pm
2. **Adjournment:** Meredith adjourned the meeting at 8:27pm.