**Sambro Elementary School**

**SAC Meeting Minutes**

**March 6, 2023**

**Attendance:** Nancy Ewing, Brooke Coll, Esther Boutilier, Colette Strome, Anna Cranston, Alex McPherson

**Regrets:** Darlene Blanchard, Pete Rose, Tracy MacDonald

**Approval of agenda**: Moved by Nancy Ewing and seconded by Brooke Coll

**Approval of February minutes:** Moved by Esther Boutilier and seconded by Brooke Coll

**Principal’s Report**

* Literacy items bought - THANK YOU!
* SSP - New short cycle goals will be coming soon. Our staff felt that the well-being and literacy ones still required more time but the math one was soon to be finished up.

**Review of financial information**

* Financial Statement - $3241.11 currently in SAC grant account
* Request for funds:
  + Grade 2/3 for Building Thinking Classrooms (68.37 for whiteboard markers - 3 sets. 64.99 for Wipebook flipchart - 10 included) - $133.36
  + Grade 5 (but for whole school) for cricut supplies $16.46 x 4 ($65.84)for cardstock and $49.99 x 3 for vinyl sheets ($149.97)
  + UFLI Foundations Manual (2) $180.00 (US) Explicit and Systematic Phonics program.
  + 3 sub days for work on SSP - $less than 200 each (approx. $600)
  + Library - Science books were removed so looking to replace with more up to date ones - $350 requested. SAC approved $500 for this and suggested that it be proposed to PTA to do the same.
  + Voting members that were present agreed to the funding. Colette Strome to send out email to Darlene and Pete to get their approval before going ahead.

**Review of SAC Agreement**

* Discussion regarding the language and reason for how many people are needed for a quorum.
* Discussion of changing wording around who will advise school principal.

**Review of SAC by-laws**

* Have membership worded in exact same way as SAC agreement.
* Specific changes to be made around elections and appts.
* Note that someone elected or appointed fo fill a vacancy are appointed for rest of term and vacancies of less than six months can be filled by SAC appointment.
* Continue to review rest of by-laws at next meeting

**Any other business**: Photos - booked for Thursday, September 14th with retake day on Friday, October 13th

**Next Meeting : April 3**