**Sambro Elementary PTA Meeting Minutes**

**March 6, 2023**

**7:00 PM**

**Attendance:**

Andrea Rose (Co-President), Colette Strome (Principal), Allie Brann (Member-at-Large), Sam Clements (Member-at-Large), Gemma Vale (member at large), Julie Stonebridge-Bujold (Member-at-Large), Alex McPherson (Teacher Representative), Genevieve Baechler (Member-at-Large), Josie Berry (Member-at-Large), Meredith Higgins (Co-President), Nancy Ewing (Outgoing Co-President), and Maryanne Fisher (Secretary)

**Regrets:**

Amy Gilkie (Outgoing Co-President), Sandra Lee (Vice-President), Tracy MacDonald (Administrative Assistant),

**Regrets:**

**Call to order:** Andrea Rose, call to order at 7:06pm

1. **Welcome/attendance:** Recorded above
2. **Agenda:** Gemma moved Josie seconded, all approved
3. **Minutes:** Revision that the bouncy castle had not been booked as of yet (Allie)

Revised version Allie moved, Genevieve seconded, all approved

1. **Principal’s report:**
   * Colette reported that the hot lunch program was paid for this past month using a grant, which allowed children who do not typically order hot lunch to have one. For nutrition month (March), the school has a “[Big Crunch](https://www.healthyschoolfood.ca/great-big-crunch)” grant whereby all students and staff receive an apple and “crunch” it at the same time.
   * Colette reminded the PTA about the coming March Break. There will also be student-led conferences for some classes, rather than typical teacher-led conferences, after second term report cards are distributed.
   * There has been equipment purchased (e.g., sleds, basketballs) and students are signing out items to play with.
   * She also provided an update on the Gaga Ball pit and how the weather needs to be cold (to freeze the ground) before renovation can commence. It is possible that it might occur in the next two weeks.
   * Last, she said some children have asked about having the basketball hoops lowered for the younger children and some of the basketball hoops have missing nets. In the past, there was vandalism which led the hoops to be placed high and the nets to not be replaced, but now with the security cameras installed it is time to update.
2. **Treasurer’s report:** Colette presented the report. She said that there is $1629.03 in the

PTA General account, and $458.64 in the PTA miscellaneous fund. PTA spring fair has no funding in the account. The accounting for the balls has not been made, yet. She talked about how the librarian has had to remove materials that are outdated. He has asked for funds to purchase new books. The SAC is giving $500, and the PTA has been asked to put some funds toward this goal as well. Various options were discussed about possible opportunities to seek locally published books.

A motion was put forward to approve the first $500 of the Meadowbrook meat fundraiser be used to provide the library with funds. Maryanne put the motion forward, Genevieve seconded. All approved.

Any cheque-based donations must be addressed to HRCE, with Sambro Elementary noted as a memo on the cheque. Doing so will allow for a tax receipt to be issued. If someone does not need a tax receipt, a cheque can be made out directly to the school.

1. **Ongoing business**
   * **Parent survey update**: Survey results were detailed by Maryanne, based on 32 participants. New fundraiser ideas were discussed, and the PTA appreciated the new ideas.
   * **Fundraising**
     1. **Meadowbrook Meats:** The timing would be ideally such that meat would be delivered by the May long weekend. We have held this fundraiser in the past and there are templates for the order forms available. Allie, Tracey, Colette, and Andrea will oversee this fundraiser.
   * **Flag fundraiser**: There is more information coming shortly. Six flag options will be sent out to families shortly.
   * **Winter Clothing Swap Update**: About 10 people came in and collected items, and the rest of the items were donated. Moving forward, it would be good to re-consider the timing such that it is ahead of the cold weather.
   * **Spring Fair:**  Allie and Gemma provided an update on the fair planning thus far. There are items arriving for the event. There is also a draft letter for soliciting auction items, and volunteers are beginning to be arranged. Allie is going to start in-person visits to seek donations. Donations are beginning to come in. Inflatable pricing was approved, and a deposit will be made. A petting zoo has been booked. The possibility of rain was lightly discussed. The committee has held a meeting and will hold another one shortly.
2. **Next meeting:** April 3, 2023
3. **Adjourned:** Andrea adjourned the meeting at 7:59 pm.