

Sambro Elementary School

SAC Meeting Minutes

October 3rd, 2022

Attendance: Tracy MacDonald, Brooke Coll, Alex McPherson, Esther Boutilier, Anna Cranston, Darlene Blanchard, Pete Rose

Regrets: Nancy Ewing

1. **Approval of agenda** - Esther Boutilier, seconded by Pete Rose
2. **Approval of June minutes** - Brooke Coll, seconded by Pete Rose
3. **Welcome and intro of members.** Each member introduced themselves. There was discussion about Pete Rose stepping down from being chair (his term as chair has ended). If there is another parent who would like to step in for him, he will also step down from the parent role. Noted in last letter of agreement that Brooke Coll's term was up as well and she would like to extend for two more years. Julie Bujold has resigned her position as parent member and Anna Cranston has stepped in. Anna Cranston voted to be the new SAC chair (all members in agreement).
4. **Role of SAC** - Mrs. Strome explained that the School Advisory Council plays an important role in supporting student success at the school community level. It is an advisory body to the school principal, Regional Centre for Education on a range of issues related to the school and school system. Generally consists of the principal, parents, teachers, and other community members. There is an annual budget of \$5000 plus \$1 per student to support the school achievement in the school. Focus on literacy, mathematics and wellbeing.
5. **Principal's Report**
 - class configurations/sizes. There are 5 classes again this year. A grade primary of 15 students, 1/2 of 21 students, 2/3 of 20 students, 3/4 of 23 students, and grade 5 of 24 students.
 - SSP - SSP this year will once again focus on literacy, mathematics and wellbeing. Overarching theme of equity through all of it. Looking at where each student in our school is and moving them forward on their learning journey. Mrs. Strome has scheduled time with each teacher to go over the new Classroom Based Assessment system which will help provide data on how our students are doing and help make decisions on how to best support students within the school.

- P-2 Literacy Still a priority this school year. Teachers will use the CBA system to track student progress with reading/writing.
- security cameras - 3 installed over the summer. They are at the two ends of the school and one in the middle. All face the playground/parking lot. Were put in specifically to monitor because of damage to the makerspace. Money for this came from the playground fund. It was mentioned that the councillor was to be contacted to also contribute money. Mrs. Strome's supervisor advised against it.
- Hot lunch - Started up again this year.
- Grants - There are at least three grants this year that will be coming out to schools to help support the school community. This will amount to between 15000 and 20 000 per school.
- Picture day - October 5th with Harvey Studios. Retakes will be November 9th. Mrs. Strome to contact three photographers before November 7th meeting to start the process of signing new contract.
- Bus Evacuation - Will be happening on October 18th with a rain date of October 21st. This is done at all schools to teach students how to get off the bus safely in case of emergency.
- Flag - Brendan Tarry (Delgan's family) have proposed a school flag initiative to create a flag that represents the Sambro community. They will pay for the flag and will have three made (one for their house, one for school, and one for Harbour Master). Idea of past, present, and future of the community. Meets social studies and health curriculum outcomes.

6. Review of financial information

- Financial Statement - \$2087.80 left over from SAC grant from last year. SAC members want to ensure that this goes to teachers to support language arts, math, and wellbeing outcomes.
- Request for funds - Guidance has requested financial assistance in purchasing books and materials to support the well being of students within the school. Over \$200 for the materials and then books to be added. The items purchased can be used by anyone in the school and will remain at the school if the counsellor leaves. SAC approved the money for this initiative. Rest of the money will be divided between the 5 classroom teachers so it is used.

7. **Meeting dates decided upon:** Nov. 7th, Dec. 5th, Jan. 9th (if needed), Feb. 6th, April 3rd, May 1st, June 5th

8. **Any other business** - zoom call was cut off unexpectedly. Mrs. Strome to have a more secure/consistent platform next meeting.

Esther Boutilier mentioned that the fence was curled in previously and a call had been made to 311. Mrs. Strome to check the reference number to ensure that this was completed. Pea gravel had been done before school started.

