**Sambro Elementary School**

**Home & School Association Meeting**

**Monday May 12, 2025**

***Virtual Only***

Present: Danielle Henneberry, Colette, Andrea, Meredith, Christina, Josie, Courtney, Erica, Sandra, Justine, Meghan

Regrets: Morgan, Melissa, Maryanne, Genevieve, Gemma, Tracy, Allie

Absent: Shawna

1. Call to Order – Meredith called meeting to order at 7:08pm.

2. Approval of Agenda

* Colette moved and Justine seconded.

3. Approval of Minutes

* Courtney moved and Colette seconded.

4. Principal’s Report – Colette

* Enrollment- we have 4 classes- P/1 (19), 1/2 (21), 3/4 (23), 4/5 (23)
* We currently have 95 registered including pre-primary
* Will have 50% learning centre and increase of 2 EPA’s
* Sal Sawler was coming end of May and has been moved to mid-June
* Field trip for P-1
* Mr. Selkirk is planning to do a field day- date TBA
* Grade 5 trip is being planned

5. Treasurer’s Report - Colette

* Financial Report update- $3614.27 in General, 5102.06 in Spring Fair and Bursary is $1411
* New funding requests – Primary/1 field trip that is being planned is $1191 and looking for $600 towards the trip. **Justine made a motion to approve for $600 and Josie seconded it. Motion approved.**

6. On-going Business

* Popcorn, cotton candy machine updates
	+ Cotton candy machine- rent from HRM Mascots was decided on.
	+ Popcorn machines- a variety of models and prices have been explored. **Josie made a motion to purchase the 16 oz popcorn machine for $649.99 + tax and Courtney seconded it. Motion approved.** Meredith will order the machine.
* Spring Fair update
	+ HRM Mascots booked/confirmed and deposit paid
	+ Bubble Show sponsored by Meghan is booked
	+ Volunteer forms sent home are due back this Wednesday. Hoping this will help us better gauge where we are with donations, etc. Colette will ask Tracy to provide these to Allie Wednesday/Thursday.
	+ Josie updated on volunteer numbers- have about 35 but we need 20 more.
	+ Feel like we are slow/low on donations unless things are coming into the office that I am unaware of. Pleading to everyone to please start requesting some donations/sponsoring. Our fair is not able to be successful without these. If you have any and do not have access to the tracking sheet please reach out to one of the committee members to update! If you need letters Allie would be more than happy to print them and put them in your kiddos backpacks.
	+ Colette and Allie are putting prize order in tomorrow. Please feel free to share any ideas for prizes you may have. Any insight into different age-appropriate items is appreciated. (can send to me in an email or text)
* Recycling update
	+ Things are going well. Bins are placed in classrooms and kids are sorting.

7. New Business

* Fundraisers/events
	+ Movie Night- we will have one more before the end of the year. Colette and Allie will chat and circle back to us to see who can help.

8. Next meeting: **June 16, 2025 – AGM. Please consider volunteering for one of the executive positions- more to come ahead of the next meeting.**

9. Adjournment- Meredith ended the meeting at 8:08pm