**Sambro Elementary School**

**Home & School Association Meeting**

**Monday, October 7 2024**

**SAMBROPTA@GMAIL.COM**

**Present:** Andrea Rose, Colette Strome, Gemma Vale, Meghan Thorne, Shawna Gray, Tracy MacDonald, Justine Cowie, Erica Brewer, Morgan Oakley, Courtney MacKay, Allie Cassibo, Christina Neary, Sandra Lee, Maryanne Fisher and Kaycee Webb (Grade ¾ teacher)

**Regrets:** Genevieve Baechler, Josie Berry, Melissa Cummings, and Meredith Higgins

1. Call to order
	1. Andrea Rose (co-president) 7:05 pm
2. Approval of Agenda
	1. Moved by Gemma
	2. Seconded by Meghan
3. Approval of Minutes
	1. Moved by Justine
	2. Seconded by Gemma
4. Principal’s report – Colette Strome
	1. Hot lunch is starting Oct 28, but some questions remain. For example, parents should register even if they are not planning to order right away so they can receive notifications. The interface is being reviewed and tested now, and then parents will receive information using the app. The two options each day will be a recipe with meat and then a vegetarian option. Families can opt to pay, pay a partial amount, or pay no amount; this information is not shared. The special holiday hot lunch meals (e.g., Thanksgiving dinner) will continue as a “special event” under the new program.
	2. The milk program (2% only) will start at a cost of $.40 a carton. It stopped due to waste but will be revisited it now. There was a discussion about helping families who need assistance with helping cover the costs of milk.
5. Treasurer’s Report – Tracy MacDonald
	1. Account updates
		1. H&S Family Bursary Fund – $411.00
		2. Fundraising General – $254.54
		3. Spring fair – $9865.80
	2. Two bean table requests have been received, one for the learning center and the other for a shared space. Based on a recent purchase, each cost $850 with $250 for freight. We must use an approved supplier from the HRCE’s list. There was a discussion about our funds. Allie put forth a motion for us to purchase the two tables, and Morgan seconded. The vote was unanimous.
	3. We discussed the Bursary Fund which is being used by our families. Meghan motioned that we transfer $1000 to the Bursary Fund, Justine seconded. The vote was unanimous.
6. Ongoing Business
	1. Update on hot lunch program (addressed above)
	2. Trunk or Treat event update
		1. Location discussion: Some parents have expressed safety concerns about children accessing the road or water at the church if we were to relocate there. Limited lighting and parking might be difficult, but we could access a bathroom and kitchen. The ballfield is an option, but a rented port-a-potty would increase costs. The ongoing concern with the school location is the limited space. People prepared for 175 children, but a car prepared for over 300 children last year. Harrietsfield’s event is on the same night as us (as it was last year), so we might see large numbers again. The HSA will have hot chocolate available. There was a discussion about the location, and it was decided that we will return to the school this year and reassess next year.
		2. Melissa Matthews has offered to do cotton candy.
		3. The event is rain or shine.
7. New Business
	1. Fundraisers/events
		1. Movie night: return to this idea as a possible event for January
		2. Wreath fundraiser and leads: Sandra will lead this fundraiser and will contact the company we used last year shortly.
		3. Other fundraisers: Mitchell’s Soups will be an event in the new year.
	2. Green Christmas/Holiday: Colette suggested that we need to seek donations that are a bit more specific, such as items in clean, new condition. There will be a call for volunteers to help with wrapping. This event will be on Friday, December 13.
	3. Shauna presented a 40-minute per-class juggling workshop with four instructors for students in P-5 classes. The cost is $2500+HST. Colette reviewed that a student support grant would cover half of the price. There are a few grants that can cover events such as this one. Allie put forth a motion that we hire this juggling instruction, Courtney seconded. All voted in favour. Colette will reach out for scheduling.
	4. Andrea discussed, on behalf of Meredith, how there is the ability to bring an author to the school for the day. We might also be able to purchase a copy of the book for each student. This will be discussed November 4.
	5. Maryanne nominated Shawna Gray, and Christina Neary self-nominated, to be Members at Large. Both received unanimous support. Allie motioned to approved the new members and Gemma seconded. All in favour. Andrea will add their emails to the H&SA email list.
8. Next meeting- **Monday, November 4th 2024, 7pm online and in-person**
9. Adjourned – 8:00 pm